

PORTFOLIO LANDLORD SUPPLEMENTARY FORM

THE
FAMILY
BUILDING
SOCIETY

This form is for Buy to Let Portfolio Landlord applications submitted via our Mortgage Hub, for additional property details.

SECTION ONE - APPLICANT DETAILS

MORTGAGE HUB APPLICATION NUMBER:

APPLICANT / LIMITED COMPANY NAME(S):

SECTION TWO - LOAN DETAILS

PROPERTY PURCHASE

PURCHASE PRICE:

£

ARE YOU A FIRST TIME BUYER?

☐

YES

☐

NO

ARE YOU BORROWING OR BEING GIFTED OTHER MONEY TOWARDS THE PURCHASE COSTS APART FROM THIS MORTGAGE?

☐

YES

☐

NO

IF YES, PLEASE STATE THE AMOUNT BEING ☐ GIFTED ☐ BORROWED (TICK AS APPLICABLE):

£

IF NO, PLEASE INDICATE SOURCE OF DEPOSIT:

THE MONTHLY REPAYMENT, IF APPLICABLE:

£

ALSO PLEASE STATE THE NAME OF THE LENDER OR THE PERSON(S) PROVIDING THE MONEY AND, IF APPLICABLE, YOUR RELATIONSHIP TO THEM:

If funds are being gifted we will require the giftor to sign our standard deed of gift declaration which is issued with the Mortgage Offer.

IS THE PROPERTY BEING PURCHASED SUBJECT TO A DISCOUNT / INCENTIVE FROM A DEVELOPER OR UNDER THE COUNCIL RIGHT TO BUY OR OTHER HOUSING DISCOUNT SCHEME?

☐

YES

☐

NO

PROPERTY REMORTGAGE

CURRENT PROPERTY VALUE:

£

ORIGINAL PURCHASE PRICE:

£

NAME OF CURRENT MORTGAGE LENDER:

MORTGAGE AMOUNT OUTSTANDING:

£

Please note, a minimum residential property value applies.
Please refer to product sheet.

ORIGINAL PURCHASE DATE:

DD

MM

YYYY

ACCOUNT NUMBER:

MONTHLY MORTGAGE PAYMENT: £

WAS THE PURCHASE MADE UNDER A COUNCIL RIGHT TO BUY OR OTHER HOUSING DISCOUNT SCHEME?

☐

YES

☐

NO

If YES, state discount allowed and full market value at the time:

DISCOUNT:

£

MARKET VALUE:

£

HAVE ANY MAJOR ALTERATIONS BEEN MADE TO THE PROPERTY OR ANY ADDITIONAL LAND ACQUIRED SINCE ORIGINAL PURCHASE?

☐

YES

☐

NO

IF YES, GIVE DETAILS:

PLEASE GIVE DETAILS OF HOW YOU INTEND TO USE THE FUNDS FROM THE REMORTGAGE AND PROVIDE EVIDENCE TO SUPPORT THE AMOUNT STATED SUCH AS LOANS / CREDIT CARD STATEMENTS.

REPAY EXISTING
SECURED LOAN(S):

£

DEBT CONSOLIDATION:

£

HOME IMPROVEMENTS:

£

GIFTING FUNDS:

£

OTHER PROPERTY
PURCHASE:

£

OTHER:

£

**TOTAL REMORTGAGE
AMOUNT:**

£

Please indicate which credit commitments are being consolidated (name of lender, account number and balance outstanding).

Please indicate what improvements are to be carried out.

Please state whom the funds are being gifted to and their relationship to you.

Please provide property details. Will additional borrowing be used to complete the purchase?

Please specify.

MORTGAGE REQUIREMENT

AMOUNT	TERM		REPAYMENT TYPE*	PRODUCT DESCRIPTION**	PAY RATE	PRODUCT CODE (if known)
£	Years	Months	Rep / IO		%	
£	Years	Months	Rep / IO		%	
£	Years	Months	Rep / IO		%	
£	Years	Months	Rep / IO		%	

*Please note repayment mortgages are not available for UK expats where the mortgage is a Consumer Buy To Let.

**Please note that if a Product Fee is payable for the mortgage chosen, the Product Fee can be paid upfront, deducted from the total loan amount, or be added to the loan subject to this not exceeding a product or lending LTV limit. Please contact our New Business Team if the preference is to pay upfront.

HOW WOULD YOU LIKE THE PRODUCT FEE TO BE PROCESSED?

☐

PAY UPFRONT

☐

DEDUCT FROM LOAN

☐

ADD TO LOAN

Your selection will apply from completion of your mortgage, however you are able to change this in the future.

WILL THE WHOLE OF THE MORTGAGE AMOUNT YOU WOULD LIKE TO BORROW BE FOR THE FINANCIAL BENEFIT OF ALL BORROWERS OF THE PROPERTY?

☐

YES

☐

NO

If NO, the person(s) concerned may be required to obtain separate legal advice to have the significance and consequences of the situation explained so that the extent of his/hers/their liabilities and responsibilities are understood.

SECTION THREE – PROPERTY DETAILS

THE PROPERTY

ADDRESS OF THE
PROPERTY TO BE
MORTGAGED:

POSTCODE:

IS THE PROPERTY?

☐

FREEHOLD

☐

LEASEHOLD

IF LEASEHOLD:

WHAT IS THE UNEXPIRED LEASE?:

YEARS

A minimum of 50 years unexpired at the end of the mortgage term is required.

ACCOMMODATION OF PROPERTY:

NUMBER OF KITCHENS:

NUMBER OF RECEPTION ROOMS:

NUMBER OF GARAGES:

NUMBER OF BEDROOMS:

NUMBER OF BATHROOMS:

NUMBER OF TOILETS:

ANNUAL GROUND RENT:

£

ANNUAL MAINTENANCE:

£

DESCRIPTION OF PROPERTY:

☐

Detached House

☐

Purpose-Built Flat

☐

Detached Bungalow

☐

Semi-Detached House

☐

Converted Flat

☐

Semi-Detached Bungalow

☐

Terraced House

☐

Other

YEAR PROPERTY BUILT:		IF A FLAT OR MAISONETTE:	
If built in the last 10 years is there an approved Builder's Guarantee in force or a supervising Chartered Architect's / Surveyor's certificate available?	☐ YES ☐ NO	NUMBER OF FLOORS IN THE WHOLE BUILDING:	FLOOR NUMBER OF FLAT:
If YES, please state what type:		COUNCIL BUILT:	☐ YES ☐ NO STUDIO FLAT: ☐ YES ☐ NO
ANTICIPATED / ACTUAL MONTHLY RENTAL INCOME:	£	OVER COMMERCIAL PREMISES:	☐ YES ☐ NO
DOES THE PLOT SIZE EXCEED AN ACRE?	☐ YES ☐ NO	If YES, please state what acreage:	
DOES THE PROPERTY HAVE ANY OUTBUILDINGS OR ANNEXES?	☐ YES ☐ NO	If YES, please provide details including their intended use:	

CONFIRMATION OF PROPERTY OWNERSHIP

ALL APPLICANTS WILL BE BORROWERS UNDER THE MORTGAGE. PLEASE CONFIRM WHICH APPLICANT(S) WILL BE REGISTERED AS OWNER(S) OF THE PROPERTY ON COMPLETION OF THE MORTGAGE.

IS THE PROPERTY TO BE LET EITHER ON OR SHORTLY AFTER THE COMPLETION OF THE MORTGAGE? ☐ YES ☐ NO If NO, please explain:

IS THE PROPERTY DEFINED AS A HMO (HOUSE OF MULTIPLE OCCUPANCY)? ☐ YES ☐ NO

Please note the Society does not accept properties with more than six bedrooms or more than six occupants. Properties let to students are eligible under our HMO criteria and must be located in one of the Society's nine approved areas: Birmingham, Cardiff, Leeds, Manchester, London, Newcastle, Oxford, Cambridge and York.

HAVE YOU OR A RELATED PERSON OCCUPIED THE PROPERTY AT ANY TIME? ¹ ☐ YES ☐ NO If YES, please provide details:

DO YOU OR A RELATED PERSON INTEND TO OCCUPY THE PROPERTY AT ANY TIME AFTER COMPLETION OF THE MORTGAGE? ¹ ☐ YES ☐ NO If YES, please provide details:

¹A 'related person' includes your spouse or civil partner, partner, parent, brother, sister, child, grandparent or grandchild.

DETAILS OF THE PERSON TO CONTACT FOR ACCESS TO THE PROPERTY BY THE VALUER:

CONTACT NAME:		PHONE NUMBERS:	
ADDRESS:			
	POSTCODE:		

The valuer is also able to undertake a RICS Homebuyers Report or a Building Survey for you in addition to the Mortgage Valuation. The fee for a detailed survey will be payable directly to the valuer concerned. If you have an independent survey carried out, the Society will not be able to use this for mortgage purposes.

IF YOU WOULD LIKE A QUOTATION FOR A MORE DETAILED SURVEY (HOMEBUYERS OR BUILDING SURVEY) PLEASE INDICATE: ☐ HOMEBUYERS ☐ BUILDING SURVEY

Please refer to your illustration, our website under the Fees section or contact the Society for our current scale of fees. An Application Fee must be paid together with any Valuation Fee due.

If you need this document in an alternative format please call us on **03330 140140**.

To find out more, please contact our New Business Team:



familybuildingsociety.co.uk



03330 140140



newbusiness@familybsoc.co.uk

**EBBISHAM HOUSE
30 CHURCH STREET
EPSOM
SURREY
KT17 4NL**

Family Building Society is a trading name of National Counties Building Society which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

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register.fca.org.uk